



Ordinary General Meeting Reminder AND Venue Relocation Notice

Dear Shareholders,

In view of the current conditions relating to limiting gatherings and encouraging social distancing in the context of curbing the spread of the Coronavirus and in full compliance with the decisions and instructions issued by the Competent Official Authorities in the Kingdom of Bahrain, it is our pleasure to inform you that the venue of the Ordinary General Meeting of Bahrain Commercial Facilities Company B.S.C. scheduled on Tuesday 31 March 2020, at 9:00 AM, has been changed to the Batelco Staff Centre at Batelco's Headquarters in Al Hamala, to discuss and approve the previously announced agenda.

Abdulrahman Yusuf Fakhro
Board Chairman

Important Notes:

- A copy of the Company's Annual Report 2019 can be collected from the Company's share registrar M/S Bahrain Clear B.S.C. (Closed), Offices on the 4th Floor of Bahrain Financial Harbour (Harbour Gate) Building 31, Road 383, Block 305, P.O. Box 3203, Tel.: 17261260 - 17108836, Fax: 17256362, email: registry@bahrainclear.com, Manama, Kingdom of Bahrain, or from the Company's Headquarters or website: www.bahraincredit.com.bh.
- The proxy must be deposited at least 24 hours prior to the Meeting's date with the Share Registrar.
- Any shareholder, whose name is registered in the list of the company's shareholders as of the date of the AGM, has the right to attend the AGM in person or by written proxy to vote on his/her behalf in the said meeting. Neither the Board of Directors nor the company's staff shall act as proxies.
- If the quorum for the said AGM is not obtained, a second meeting with the same agenda shall be held on Tuesday 07 April 2020 at the same time and place. Again, if the quorum for the said second meeting of AGM is not obtained, a third meeting with the same agenda shall be held on Tuesday 14 April 2020 at the same time and place.
- The Company's financial statements are available on the Bahrain Bourses's and company's websites.
- Should you require any further information or inquiries, please do not hesitate to contact the Company Board Secretary Mr. Sayed Jalal Al Mousawi on 17787209, or fax: 17911900, or email: jalmousawi@bahraincredit.com.bh.